INDIRA PRIYADARSHINI COLLEGE, CHHINDWARA (M.P.)

CONSPECTUS

CLASS- **B.Com. I Sem.** SUBJECT- **Financial Accounting**
GROUP – **Account Group**

Date	Unit	Proposed Contents	Remark
01 Aug 14 - 06 Aug 14	I	Concept of Double Entry System,	
07 Aug 14 – 12 Aug 14		Accounting Concepts and Conventions Preparation of Journal,	
13 Aug 14 - 18 Aug 14		Sub division of Journal,	
19 Aug 14 - 24 Aug 14		Preparation of Ledger & Trial Balance.	
25 Aug 14 - 31 Aug 14		Final Accounts with Adjustments.	
01 Sep 14 - 06 Sep 14	II	Introdution to Indian Accounting Standards.	
07 Sep 14 – 12 Sep 14		Detail study of accounting standard - 6 and 10,	
13 Sep 14 - 18 Sep 14		Branch Accounts,	
19 Sep 14 - 24 Sep 14		Departmental Account.	
25 Sep 14 - 30 Sep 14	III	Royalty Accounts,	
01 Oct 14 - 06 Oct 14		Insolvancy Accounts.	
07 Oct 14 – 12 Oct 14		Insolvancy Accounts.	
13 Oct 14 - 18 Oct 14	IV	Partnership Accounts - Adjustments and Guarantee,	
19 Oct 14 - 24 Oct 14		Admission of Partner,	
25 Oct 14 - 31 Oct 14		Retirement and Death of Partner.	
01 Nov 14 - 06 Nov 14	V	Partnership Accounts- Dissolution,	
07 Nov 14 – 12 Nov 14		Insolvency,	
13 Nov 14 - 18 Nov 14		Amalgamation of Partnership Firms,	
19 Nov 14 - 24 Nov 14		Conversion of Partnership Firm into Joint Stock Company.	
25 Nov 14 - 30 Nov 14		Conversion of Partnership Firm into Joint Stock Company.	

INDIRA PRIYADARSHINI COLLEGE, CHHINDWARA (M.P.)

CONSPECTUS

CLASS- **B.Com. I Sem.**   SUBJECT- **Business Law**
GROUP – **Management Group**

Date	Unit	Proposed Contents	Remark
01 Aug 14 - 06 Aug 14	I	Indian Contract Act 1872- Definitions,	
07 Aug 14 – 12 Aug 14		Nature of Contract, Offer & Accecptance,	
13 Aug 14 - 18 Aug 14		Capacity of Parties to Contract,	
19 Aug 14 - 24 Aug 14		Free Consent and Consideration,	
25 Aug 14 - 31 Aug 14		Expressly declared void agreement, Performance of contracts.	
01 Sep 14 - 06 Sep 14	II	Breach of Contract,	
07 Sep 14 – 12 Sep 14		Remedies for breach of Contract,	
13 Sep 14 - 18 Sep 14		Indemnity and Guarantee Contracts.	
19 Sep 14 - 24 Sep 14		Special Contracts- Bailment, Pledge and Agency.	
25 Sep 14 - 30 Sep 14	III	Limited Liabilities Partnership Act, 2008,	
01 Oct 14 - 06 Oct 14		Negotiable Instrument Act, 1881-Definition, Features,	
07 Oct 14 – 12 Oct 14		Promissory note, Bill of Exchange and Cheques,	
13 Oct 14 - 18 Oct 14		Holder and Holder in Due Course. Crossing of Cheque,	
19 Oct 14 - 24 Oct 14		Types of Crossing, Dishonor and Discharge of Negotiable Instruments.	
25 Oct 14 - 31 Oct 14	IV	Consumer Protection Act 1986- Main Provisions.	
01 Nov 14 - 06 Nov 14		Consumer Dusputes,	
07 Nov 14 – 12 Nov 14		Redressal Machinery.	
13 Nov 14 - 18 Nov 14	V	Foreign Exchange Management Act 2000 (FEMA) - Objective and Main Provisions,	
19 Nov 14 - 24 Nov 14		Introduction to Intellectual Property Right Act- Copyright,	
25 Nov 14 - 30 Nov 14		Patent and Trademark.	

INDIRA PRIYADARSHINI COLLEGE, CHHINDWARA (M.P.)

CONSPECTUS

CLASS- **B.Com. I Sem.**   SUBJECT - **Fundamentals of Computer**
GROUP – **Computer Application**

Date	Unit	Proposed Contents	Remark
01 Aug 14 - 06 Aug 14	I	Introduction : Computer and its components; Characteristics of Computer, Generation of Computer,	
07 Aug 14 – 12 Aug 14		Software, Hardware and Firmware. Types of Computer, Language data processing,	
13 Aug 14 - 18 Aug 14		Number system: Binary, Octal, Hexadecimal and decimal number system and their conversion,	
19 Aug 14 - 24 Aug 14		Binary Arithmetic: Addition, subtraction,	
25 Aug 14 - 31 Aug 14		multiplication, Division and I/O devices.	
01 Sep 14 - 06 Sep 14	II	Storage devices: Semiconductor Memory and its types – Primary V/s Secondary memory,	
07 Sep 14 – 12 Sep 14		Registers, RAM, DRAM, SRAM, ROM, PROM, EPROM, EEPROM, CACHE Memory,	
13 Sep 14 - 18 Sep 14		Secondary Memory, Magnetic tape,	
19 Sep 14 - 24 Sep 14		Magnetic disk, Compact disk.	
25 Sep 14 - 30 Sep 14	III	PC Package: Introduction to Word Processing, Advantages of word processing, Creating, Saving and Editing a document: Selecting, Deleting, Replacing Text, Copying text to another file.	
01 Oct 14 - 06 Oct 14		Formatting Text and Paragraph: Using the Font Dialog Box, Paragraph Formatting using Bullets and Numbering in Paragraphs,	
07 Oct 14 – 12 Oct 14		Checking Spelling, Line spacing, Margins,	
13 Oct 14 - 18 Oct 14		Space before and after paragraph.	
19 Oct 14 - 24 Oct 14	IV	Introduction to spreadsheet, Entering information: Numbers, Formula, Editing Data in a cell, Excel functions,	
25 Oct 14 - 31 Oct 14		Using a Range with SUM, Moving and copying data, Inserting & Deleting Row and Columns in the worksheet,	
01 Nov 14 - 06 Nov 14		Using the format cells Dialog box, Using chart wizard to create a chart.	
07 Nov 14 – 12 Nov 14	V	Introduction of slide presentation, Slide show, Formatting, Creating a Presentation,	
13 Nov 14 - 18 Nov 14		Inserting clip Arts, Adding Objects, Applying Transitions, Animation effects,	
19 Nov 14 - 24 Nov 14		formatting and checking text.	
25 Nov 14 - 30 Nov 14		Database: Introduction to database, Functions of Database, creating and manipulating database.	

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CONSPECTUS

CLASS- **B.Com. I Sem.**   SUBJECT-
GROUP – **Economics Group**

Date	Unit	Proposed Contents	Remark
01 Aug 14 - 06 Aug 14	I	Micro Economics- Definition, meaning,	
07 Aug 14 – 12 Aug 14		inductive and Deductive methods,	
13 Aug 14 - 18 Aug 14		Importance and Limitations of Micro Economics.	
19 Aug 14 - 24 Aug 14		Importance and Limitations of Micro Economics.	
25 Aug 14 - 31 Aug 14	II	Law of Demand- Meaning and Definition,	
01 Sep 14 - 06 Sep 14		Characteristics,	
07 Sep 14 – 12 Sep 14		Types of demand,	
13 Sep 14 - 18 Sep 14		Exceptions of Law of Demand.	
19 Sep 14 - 24 Sep 14	III	Elasticity of Demand- Concept, Definition, Importance,	
25 Sep 14 - 30 Sep 14		Types and measurement of Elasticity of Demand,	
01 Oct 14 - 06 Oct 14		Production Function (with One and Two Variables),	
07 Oct 14 – 12 Oct 14		Economies - Internal and External.	
13 Oct 14 - 18 Oct 14	IV	Factors of Production- Land,	
19 Oct 14 - 24 Oct 14		Labour,	
25 Oct 14 - 31 Oct 14		Capital,	
01 Nov 14 - 06 Nov 14		Organization and Enterprise.	
07 Nov 14 – 12 Nov 14		Division of labour and Efficiency of labour.	
13 Nov 14 - 18 Nov 14	V	Market Structure - Concept, Definition,	
19 Nov 14 - 24 Nov 14		Characteristics, Classification,	
25 Nov 14 - 30 Nov 14		Price determination under Perfect and Imperfect competition.	